

THE HELP PAGE

Each issue is color coded. Go to the page number to resolve the issue.

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HOW TO TAKE THE TEST

The test will be available after the timer counts down to zero. If you fail the test, you will not be able to move forward until you pass the test. You may retake the test as many times as you need to, until you pass. (Free of charge.)

Please note: A new set of test questions will appear after each failed test.

HAVING ISSUES WITH PASSING THE TEST?

If you keep failing the same test, please log out and log back into the course to reset the test.

TIP: Each Browser works differently. If you can view the reading material while taking the test here are a few tips that can assist you.

1. Place the test and the reading material side by side.

TEST NAME: **ASSIGNMENT FOR SECTION 3**

After you take your Test / Final Exam / Review Questions click on the Submit button. Allow a brief moment for grading. After you pass the test be sure to click on the link that says **CLICK HERE TO CONTINUE**

Q1: In which of the following areas do bacteria thrive?
 A: clean or sanitized areas
 B: sticky areas
 C: dark or damp or dirty areas
 D: disinfected surface areas
 E: All of the above

Q2: Microbiology is the study of which of the following?
 A: Marine life
 B: Small organisms
 C: Microscopic organisms
 D: Large organisms
 E: All of the above

Q3: This method of infection control eliminates all living organisms on non-porous surfaces?:
 A: Sanitation
 B: Disinfection
 C: Cleaning
 D: Sterilization
 E: All of the above

Q4: During this stage, which is also known as the vegetative stage, bacteria reproduce and grow rapidly?
 A: Inactive stage
 B: Movement stage
 C: Active stage
 D: Decomposing stage
 E: All of the above

2013
Thru
2015

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3 HR. Safety, Sanitation and Infection Control

Chapter 1: Microbiology and Infection Control

Overview:
 In order for you to comprehend the importance of decontamination and infection control, you must first understand bacteria and how they affect our life. Many of the services done in the salon involve direct contact with the client's skin. Services, which require the use of implements that have been used on other clients, are also done. To prevent cross contamination, it is pertinent that you understand the relationship between bacteria and disease, you will realize the need for rigid decontamination and infection control practices.

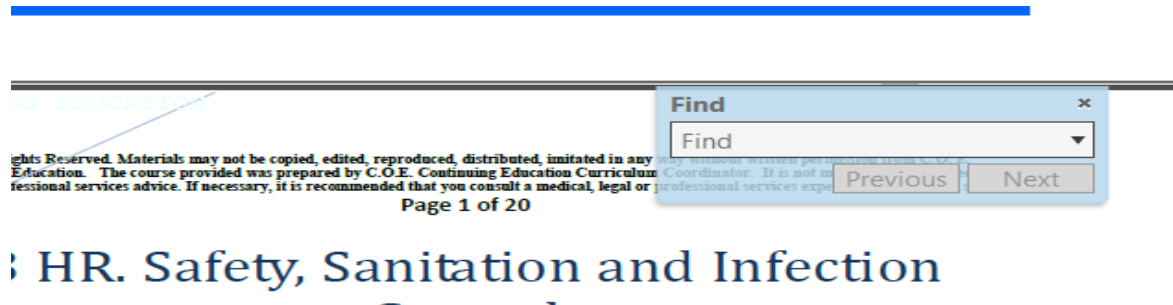
State boards of cosmetology and health departments require that a business that serves the

100%

2. On the keyboard, Press Ctrl and F key at the same time. Command and F key for other keyboards.



3. The find box will appear.



HR. Safety, Sanitation and Infection

4. Look at the test and beginning with question #1 copy and paste any word or words, into the find box, to search the document. (Bacterial thrive)

After you take your Test / Final Exam / Review Questions click on the Submit button. Allow a brief moment for grading. After you pass the test be sure to click on the Link that says [CLICK HERE TO CONTINUE](#)

Q1: In which of the following areas do bacteria thrive?

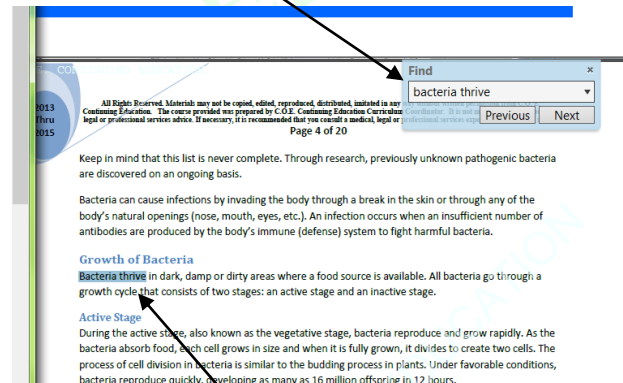
- A: clean or sanitized areas
- B: sticky areas
- C: dark or damp or dirty areas
- D: disinfected surface areas
- E: All of the above

Q2: Microbiology is the study of which of the following?

- A: Marine life
- B: Small organisms
- C: Microscopic organisms
- D: Large organisms
- E: All of the above

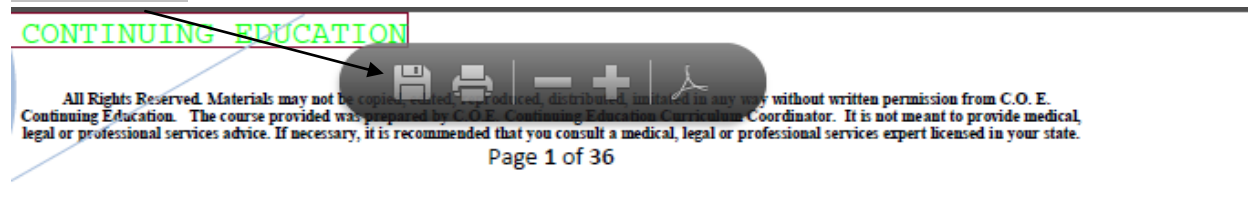
Q3: This method of infection control eliminates all living organisms on non-porous surfaces:?

- A: Sanitation
- B: Disinfection
- C: Cleaning
- D: Sterilization



5. Then click Next to search the document to assist you with finding the answers to the questions.

If this does not search the document please make sure you save and open the document outside of the window viewer. The save tool option can be found at the top or at the bottom of the document. (Simply glide your mouse across the top of the document or the bottom of the document and click on the save icon.)



6. After you pass the test please click on the GREEN button that says Click Here to Continue.

TEST NAME : SALON BUSINESS START UP

After you take your Test / Final Exam / Review Questions click on the Submit button. Allow a brief moment for grading. After you pass the test be sure to click on the link that says CLICK HERE TO CONTINUE.

Congratulations. You have passed the test with a score of 100 %

[Click here to Continue](#)

IF YOUR READING MATERIAL DOES NOT OPEN UP, PLEASE FOLLOW THESE DIRECTIONS

First Option:

Press and hold the "Ctrl" key while clicking on the red color link. (Course Name)

This should allow the reading material to open up.

My Courses

Home Edit Account

Click on the name of the course (highlighted in red) to begin. After all sections are completed you Certificate Of Completion. Please COMPLETE this course on a Desktop or laptop computer. DO NOT Ipads, Iphone or any IOS devices. If this class is not completed within 90 days from receipt or by th with the state board then your course will be forfeited.

No of section remaining(7)

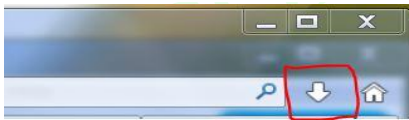
Sr.No	Business Name	Course Name	Time Remaining
1	COSMETOLOGY DIVISION CONTINUING EDUCATION	COE ASSIGNMENT FOR 1 HR. UPDATED WISCONS RULES AND LAWS	Completed 2015-01-15 16:47:17
1	COSMETOLOGY DIVISION CONTINUING EDUCATION	COE 8HR TEACHING METHODOLOGY .EB	0hours:0minutes:0seconds

Second Option: Try opening this course in Internet Explorer Browser and make sure that you have adobe reader installed on your computer to read PDF files.

To **Download Adobe** go to <http://get.adobe.com/reader/>

Other Options for other web browsers if the course do not show.

B. Mozilla Firefox browsers: Check to see if you have a white/green arrow pointing down on the right hand side of your page. If so click on the arrow and then click on the first file. This should be the course reading material.



C. Other Browsers: Check the bottom of your screen to see if there is a notice asking you if you want to open or save.



D. Option: At the top of your page click on the word Tools, then click on Internet Option. When this opens up click on Security and Privacy. For both, make sure that the bar that slides up and down is down to low then click apply.



HOW TO TAKE THE TEST

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Please note: A new set of test questions will appear after each failed test.

DON'T SEE THE TEST QUESTIONS? CHECK YOUR POPUP BLOCKER

Option A. Press and hold the "Ctrl" key while clicking the (O.K.) button.

Option B. Press and hold the "Ctrl" key while clicking the Take Test now button.

“Your test should open up”

If your test still do not open up

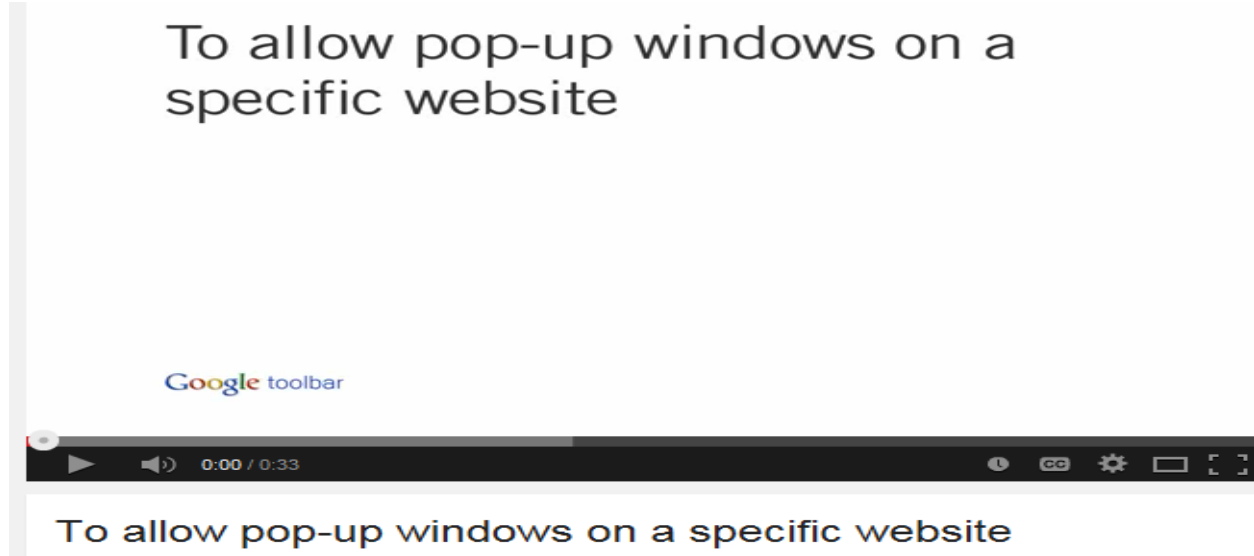
Option C. Look for a icon that looks like it has a circle with a line in the middle or look for the word More. (Look at example)



1. Click on either and select to always allow popups from ceprovidersnetwork.com.
2. Apply then click OK
3. Now click on the red color button that says Take Test Now.

"View video on how to allow popups"

<https://www.youtube.com/watch?x-yt-cl=84359240&x-yt-ts=1421782837&v=xJs40goSirQ>



DON'T SEE YOUR NEXT READING SECTION OR CERTIFICATE?

1. First check the number of sections remaining.
2. Then sign out and log back in.
3. Now look to see if you have another reading segment available.

My Courses

Home Edit Account

Click on the name of the course (highlighted in red) to begin. After all sections are completed you will receive a Certificate Of Completion. Please complete this course on a Desktop or Laptop computer. DO NOT use mobile devices. This course is not completed within 90 days from receipt or by the state board then your course will be forfeited.

No of section remaining(7)

Sr.No	Business Name	Course Name	Time Remaining
1	COSMETOLOGY DIVISION CONTINUING EDUCATION	COE COURSE ON PROFESSIONALISM, ETHICS, AND RULES AND LAWS	Completed 2015-01-15 16:47:17
1	COSMETOLOGY DIVISION CONTINUING EDUCATION	COE COURSE ON 8HR TEACHING METHODOLOGY .EB	0hours:0minutes:0seconds

When a course is fully completed the certificate will show here and the number of section remaining will say (0).

My Courses

[Home](#)
[Edit Account](#)

Click on the name of the course (highlighted in red) to begin. After all sections are completed you will receive a Certificate Of Completion. Please COMPLETE this course on a Desktop or Laptop computer. Ipad, Iphone or any IOS devices. If this class is not completed within 90 days from registration with the state board then your course will be forfeited.

No of section remaining(0)

[CLICK HERE TO PRINT YOUR CERTIFICATE](#)

Sr.No	Business Name	Course Name	Time Remaining
1	COSMETOLOGY DIVISION CONTINUING EDUCATION	COE ASSIGNMENT FOR 1 HR. UPDATED WISCONS RULES AND LAWS	Completed 16:47:17
2	COSMETOLOGY DIVISION CONTINUING EDUCATION	COE EXAMINATION FOR 1 HR. UPDATED WISCONSIN RULES AND LAWS	Completed 10:22:45

SYSTEM LOG ME OUT

If you allow the computer to be idle (not be active) for 15 minutes or more then the system will log you out for security purpose. You will have to start the segment or test all over again.

My course switched to a different course but I did not take the test

If the timer counts down to zero and if you opt to not take and pass the test, there is a possibility that the segments will reset and start all over with a new segment, once you log out and log back in. Don't worry, the segment will cycle back around for you to take and pass the test.

Some States require that segments be set in Random format. Therefore the segments will appear in random order.

NEED FURTHER ASSISTANCE. [CLICK HERE TO CHAT WITH TECH SUPPORT.](#)



www.coechat.com or call 910-853-0118

C.O.E. CONTINUING EDUCATION